



DOUBLETREE LAKE ESTATES HOMEOWNERS' ASSOCIATION, INC.

DLE HOA Board of Directors

Regular Meeting Minutes

November 6, 2019

Call to Order at 6:00 p.m.

1. Roll Call

- a. Present: Peter Andreou, Greg Chip, Lori Chalmers, Dennis Dickinson, Michael Parks and Michael Bottos

2. Approval of Minutes

- a. Greg made a motion to accept the October meeting minutes, Lori seconded. All in favor.

3. Budget

- a. The budget that will be presented to the residents was finalized. The presented budget will call for a \$1,400.00 annual assessment.

4. Manager's Report

a. Financial Report

- i. October financial report will be sent to the Board when completed.

b. Maintenance Report

- i. Two areas of concern around storm drains that need repairs made. 1st American has reached out to multiple vendors, 3 vendors have now looked at the project but still only have one bid.
- ii. Trees on the berm that were a warranty issue have been replaced.

5. Old Business

a. Pond, Road and other Deed Updates

- i. HWE is working with 1st American to review all parcels that should be turned over to HOA as common area.

b. Security Contract

- i. Being reviewed by legal team

c. Peter and Lori will work on refining, prioritizing and developing RFP's for capital maintenance projects throughout the neighborhood. 1st American will then secure proposals.

6. New Business

a. Maintenance

- i. Holiday lighting will be installed and turned on the Wednesday before Thanksgiving. Lights will be changed to strictly white and colors will no longer be utilized.

7. Executive Session

- a. Peter called for a vote to move the meeting to Executive Session. Mike made a motion to move to executive session, Greg seconded. All in favor.
 - i. The Board was updated on delinquencies and collections
 - ii. Legal update on ongoing issues

8. Next Board Meeting: TBD

9. Adjourn 7:50pm